



Dear International Students of Canadore College North Bay/Parry Sound Campuses,

Please note the following information is being provisioned to Canadore College international students destined to the North Bay and Parry Sound campuses to facilitate arrival and settlement prior to the start of the Fall 2023 semester.

Ultimately, it is the student's responsibility to make any final decisions, to ensure they follow all necessary protocols and to ensure they meet all deadlines.

In this communication, we will cover several matters below including:

1. **When should I arrive in Canada and at my campus?**
2. **What you need to know about late arrivals at Canadore College**
3. **Orientation to Canadore College:**
 - **Pre – Departure Virtual Orientation Session – July 7, 2023**
 - **In-Person Orientation Session – August 31, 2023**
4. **Where can I find information/guidance on housing?**
5. **Registration**
6. **How to withdraw from classes after registering**
7. **How do I defer?**
8. **Refunds**
9. **Beginning studies without a study permit**

1) WHEN SHOULD I ARRIVE IN CANADA AND AT MY CAMPUS?

The decision on when to arrive in Canada and when to arrive at your respective campus can be based on the delivery method of your program as outlined in the Canadore College Academic Delivery Plan for Fall 2023. The Academic Delivery plan is available [here](#). You should be planning for in person attendance at your respective campus of study.

The Academic Delivery Plan includes definitions for each mode of delivery. Almost all programs in Fall 2023 are being delivered in either in-person or Hybrid mode, requiring international students to study in person for a component of their study.

For academic success, international students in hybrid or in-person classes will be expected to attend classes at the campus at which the classes are being delivered. This will have implications for housing and commuting to campus.

Canadore College suggests that if your program is delivered in-class or via Hybrid format, it is in your best interest to arrive in Canada not earlier than 4 weeks before the start date of the Program.

For example, for a September 5, 2023 start date, Canadore College international students may wish to consider travelling no earlier than August 5, 2023 to ensure compliance with border officer expectations around appropriate arrival dates to Canada.

Should international students travel too far in advance of the semester start date listed on their Letter of Acceptance (LOA), they may risk being asked to travel later which would jeopardize their existing flight which may not be able to be rebooked later.

While we understand that international students may make determinations on flight times based on cost, it is important for Canadore College international students (and all Canadian international students more generally) to understand the risk of being denied boarding should they travel too far in advance of the semester start date.

All international students in Canada are subject to the same rules and regulations from Immigration, Refugees and Citizenship Canada (IRCC) relative to physical presence in Canada. Canadore College wishes to highlight that several special accommodations and facilitation measures have been granted by IRCC allowing for distance learning. The length of time accrual for a Post-Graduate Work Permit (PGWP) varies depending on the start date of a student's study program. Full details are outlined in the following section on IRCC's [website](#) (See section on Distance Learning).

Should you be unable to arrive on time, please note that your academic progression at Canadore College may be in jeopardy. Please see below section “*What You Need to Know About Late Arrivals at Canadore College*”.

If you do not yet have your study permit or visa by the arrival date indicated in your offer letter, we strongly suggest putting in a deferral request.

Please note the last date to request a deferral for Fall 23 intake is **September 1st, 2023**. If you do not request a deferral by this date and are unable to attend the Fall 2023 intake your offer will be revoked and (if you still plan on attending Canadore College) you will be required to re-apply with a \$100 application fee for a later intake. Please see deferral instructions [here](#).

2) WHAT YOU NEED TO KNOW ABOUT LATE ARRIVALS AT CANADORE COLLEGE

Canadore College requires international students to arrive on time for their studies. If your courses are delivered in any manner other than *fully* online, you will need to arrive in Canada for delivery of your courses by the date listed above.

Generally speaking, if your program is delivered **in-class** or **hybrid** you **are required to arrive and attend your first scheduled classes beginning on September 5th, 2023.**

If you arrive after this date, please note you may not be authorized to attend your program courses and you risk losing fees paid (See [refund policy](#) for full details).

Each year, several international students arrive late at the college and, unfortunately, Canadore College must regrettably inform them that they will not be permitted access to further classes, labs and placements given the lateness of their arrival.

Should you be unable to arrive by the stipulated arrival date above, please note that your academic progression at Canadore College may be in jeopardy and you risk losing fees. While academic accommodations are sometimes possible, this is not always the case. Beyond the first day of classes, you are considered a late arrival. Please do not expect that you will be shown flexibility should you arrive late.

Canadore College requests international students who cannot arrive by the stipulated arrival dates to defer to a subsequent intake or to withdraw, see below sections [“How to Withdraw from Classes After Registering”](#) and [“How do I defer?”](#).

3) Orientation to Canadore College

Virtual Pre-Departure Orientation – July 7, 2023

On July 7, 2023, at 8 a.m. EST, the Canadore International Team will host a **Virtual Pre-Departure Orientation session**. Please register [here](#) to participate.

This session covers several key elements that will help Canadore College International Students better prepare for their arrival in Canada, including

- General information about the communities of North Bay and Parry Sound (including housing, groceries, places of worship, etc);
- Travelling to Canada (ETA, TRVs, travelling through borders, airport transfers);
- Your first week of classes; registration, bus passes, etc.

This one-hour session is intended to provide students with the best possible introduction to North Bay, Parry Sound, and Canada.

In-Person Student Orientation – August 31, 2023

Building on the pre-departure orientation of July 7, 2023, the Canadore International team will host **an In-Person International Student Orientation Session on**

August 31st, 2023. Further details, including a registration link will be shared with all Canadore College international student learners via separate messaging.

International Student Orientation is held at the beginning of each semester with the aim of providing all new Canadore international students with **detailed and valuable information for a good start, and** important **updates, tips and resources** to make you feel at home in our dynamic and vibrant college.

This session provides a comprehensive overview of Canadore College, local community partners, Immigration matters, Multicultural Settlement Services, Career Development Guidance, Student Success Services, and an overview of the Student Health Insurance plan.

This session is jam-packed with important information, enjoyable activities, and interactive sessions that will give student learners a better understanding of life in Canada and Canadore.

Please note, an email with the registration link will be sent to all International Students. Please check your inbox/junk mails regularly, so you do not miss out on any important information.

All information related to the events happening in the college are posted on the [iCent App](#). To know more, kindly [download](#) the app and go to notifications.

To know more about the International department, please visit the [Canadore College International Microsite](#).

Canadore College strongly recommends that all international students participate in both the virtual and in-person international student orientation at the College

4) WHERE CAN I FIND INFORMATION/GUIDANCE ON HOUSING?

Students with in-person or Hybrid mode of delivery must physically manifest in Canadore in your respective campuses.

Please note that there are housing constraints and supply is limited.

Students are to ensure that housing is secured prior to arrival (ex: lease signed, or official acceptance letter from Canadore Residence received).

Canadore College Residence offers accommodation options in North Bay for international students. For further details, and to submit an application, please visit the following [link](#).

Early applications are encouraged, should international students wish to physically reside in North Bay and choose Canadore's residence option.

You may also search for housing through Canadore's off campus housing website: <https://www.places4students.com/Places/PropertyListings?SchoolID=91O2Jdy4kFI=>

There are also housing options posted to [Facebook Marketplace](#), [Kijiji](#), and [Rentseeker](#). Please search these websites regularly for new listings.

For students of North Bay, please review the communication sent out on May 28th, 2023, on Housing Related matters in North Bay which has also been posted online [here](#).

5) REGISTRATION

We do not recommend registering until you have officially received your study permit and visa.

Please note an email with instructions to register will be sent to all students with an accepted offer. Please keep an eye on your inbox and junk folder for this communication.

****Please ensure you do not register if you are deferring. If you register, you are bound by our [refund policy](#) . If you have registered, please note you must first withdraw prior to making a deferral request, see below *“How to Withdraw from Classes After Registering”*.**

6) HOW TO WITHDRAW FROM CLASSES AFTER REGISTERING?

Please see instructions for withdrawing from classes [here](#).

7) HOW DO I DEFER?

Please refer to deferral instructions [here](#).

Please note the **deadline** to request a deferral from Fall 2023 is **September 1st, 2023**.

If you do not request a deferral by this date and are unable to attend the Fall 2023 intake your offer will be revoked and (if you still plan on attending Canadore College) you will be required to re-apply with a \$100 application fee for a later intake.

If you deferred once already

Please be advised that students can request a **maximum of one** deferral. If you have already had a deferral, you will be required to reapply for a future intake through the OCAS portal with full application fees. If you have an agent, please reach out to them for further assistance.

8) REFUNDS

If you do not register or defer, you may request a refund. Please refer to refund policy and instructions [here](#).

9) **BEGINNING STUDIES WITHOUT A STUDY PERMIT**

It is important that you have read through this entire communication to understand your responsibility should you decide to begin studies without a study permit. In addition to the above-mentioned arrival dates and other deadlines, please see the following about beginning studies without a study permit:

PLEASE KEEP IN MIND THE FOLLOWING ACCOMODATION MAY CHANGE SHOULD IRCC ADJUST THEIR POLICIES CLOSER TO THE PROGRAM START DATE.

Please note, for the time being, that Canadore College will allow you to begin classes online without a study permit only if all of the following conditions are met:

1. You applied for a study permit prior to the commencement of the semester.
2. You can prove, upon request, that you applied for the study permit prior to the commencement of the semester.
3. Your program is delivered **fully** online (remote)

→ To find out if your program is delivered **remote**, please see: [Academic Plan](#):

4. You acknowledge awareness of the tuition refund policy that applies should your study permit be refused (see below: *Tuition Fee Refund Guidance for Students who Begin without a Study Permit*);
5. IRCC requirements continue to permit Canadian institutions (DLIs) to deliver programs online without a study permit. Please note it is student's responsibility to ensure they adhere to any requirements identified by IRCC. Please see: [IRCC Requirements – Studying without Permit](#);
6. Should you intend on pursuing Post Graduate Work Permit (PGWP), you acknowledge that you are responsible for ensuring you adhere to and stay up-to-date with the PGWP requirements, including but not limited to changes in rules pertaining to eligibility while studying without a study permit. Please see: [PGWP – Distant Learning](#)

Tuition Fee Refund Guidance for Students who Begin without a Study Permit

- If your study permit is refused **before** the 10th day of classes: A \$300 administrative fee will be applied, and the balance of the tuition will be refunded **only if** you:
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1. Provide us with your refusal letter from the high commission.
 2. Can prove that you completed all required steps to obtain your study permit.
 3. Can prove that you applied for the study permit before the commencement of the semester.
- If your study permit is refused **after** the 10th day of classes: **No tuition or ancillary fee will be refunded.**

Risk Awareness Guidance for Students Beginning Classes without a Study Permit

As previously stated, international students at Canadore College are permitted to register for classes without a Study Permit but are not permitted to continue without one.

*However, they do so **at their own risk.** Canadore College's requirements and guidance on the same is provided above.*

If you do not wish to begin classes without a study permit and/or your program will not be fully delivered online, please note you will have the option to request one deferral, re-apply or request a refund as indicated above.

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Disclaimer: The International Department at Canadore College does not provide immigration or legal advice, and the contents of this correspondence should not be construed as such. Students are advised to consult IRCC or a qualified legal representative for advice on how to handle your personal immigration matters. To obtain information related to any immigration-related matter (including study and work permits), you can visit [IRCC's website](#). Please note entry into Canada can only be confirmed at time of entry by the appropriate authority such as a CBSA Border Officer.

